

TOWN OF CORYDON
PARK RESERVATION FORM

Name: _____ Group: _____

Street Address: _____ City _____ ZIP _____

Phone Contact Number: _____

Email Address: _____

Date Requested: _____ Time Requested: _____

Estimated Attendance: _____ Event Name: _____

Event Type: _____
(Ex. Birthday Party, Reunion, Picnic, Etc.)

As a representative of the above named group, I hereby reserve _____ for the above listed date and time. As the legally responsible party for this event, I understand that it is my duty to see that all park rules are obeyed by the attendees while using the facilities. The following rules and regulations are applicable to the user of any park property within the Town of Corydon. All reservations are on a first come, first served basis and must be approved by the Town Manager or Town Council. Your reservation will only be confirmed upon such approval. **I also agree to pay the \$50 non-refundable rental fee at the time of my submission of this reservation form.**

PARK RULES & REGULATIONS:

1. Permission to reserve park facilities will only be granted where the function can be reasonably accommodated by the park. Such use must not unduly interfere with the rights of the general public and will not present a clear and present danger to the public health and safety of the community.
2. No alcoholic beverages, drugs, firearms, or fireworks are allowed within the park boundaries.
3. Vehicles must park within the parking lots at all times.
4. No amplified music, stereos, radios, etc., will be allowed in the park.
5. Groups or Individuals are expected to provide their own set-up and after usage, clean-up. If any additional clean-up of the area is necessary by the Town, the Group or individual will be billed at the rate of \$25/hour for clean-up, plus material costs for any damages and supplies.
6. No persons granted a permit shall expose or offer for sale, any article or thing where profits accrue to any individual person or members of the sponsoring organization unless specifically approved by the Town of Corydon.
7. No person within any park border shall be permitted to announce, advertise or call the public's attention without specific approval from the Town of Corydon.
8. Any group using property of the Town of Corydon for any purpose must provide a certificate of insurance showing proof of liability insurance in the amount of \$100,000 property damage per

occurrence and \$1,000,000 bodily injury per occurrence naming the Town of Corydon as an additional insured.

9. The Town of Corydon Town Council reserves the right to waive any rental fees at their sole discretion.

Holders of approved permits shall confine their use strictly to the specific area approved and will not be permitted to use any other space, equipment or apparatus unless it is approved by the Town of Corydon. The group must provide adequate supervision and supporting personnel such as medical personnel, parking attendants, set up and cleanup crews.

It is the sole responsibility of the group to secure additional trash receptacles or have trash hauled away if the park containers will not accommodate the needs of the event. The group may be required to provide portable restrooms if the event will have anticipated attendance of 500 persons or more. Use of the park facilities will be terminated if the Town of Corydon or its representatives determine that the use is diminishing or compromising the park property.

Violations of park rules may result in a group being asked to leave the park property with no refund. By signing this contract, I clearly understand and have received the policies regarding park reservations and will be responsible for my group complying with all regulations.

GROUP REPRESENTATIVE Date

Received by: _____
Town of Corydon